



Global Defense Specialists

PURCHASE ORDER SUPPLEMENTAL REQUIREMENTS

Approved By:

Charles May

Revision Date:

04/01/22

Purchase Order Supplemental Requirements

The following supplementary provisions shall be applicable to the furnishing of the goods and services covered by each purchase order issued by Global Defense Specialists. The Seller in accepting each Purchase Order agrees to be bound by the paragraphs specified on the Purchase Order and comply with the following supplemental requirements, as applicable.

1. General (applicable to all orders)

The supplier shall provide the processes, products, and services, including the identification of relevant technical data (e.g., specifications, drawings, process requirements, work instructions) in accordance with the requirements specified in the Purchase Order.

The supplier shall:

- a) define and implement a comprehensive quality management system (e.g., compliant with ISO 9001, AS9100, AS9110, AS9120, ASA-100) to ensure that the requirements of each Purchase Order are met;
- b) retain documented information, including retention periods (minimum of 3 years) and disposition requirements;
- c) ensure that all personnel involved in fulfilling the Purchase Order requirements are competent, including satisfying any required qualifications (e.g., certifications);
- d) ensure that persons involved in the fulfillment of each Purchase Order are aware of:
 - their contribution to product or service conformity;
 - their contribution to product safety;
 - the importance of ethical behavior.
- e) implement and maintain controls to ensure timely and accurate communication (interactions) with Global Defense Specialists; and
- f) permit Global Defense Specialists, its representatives, customers and/or government representatives (e.g., regulatory authorities), the right to access all applicable areas of facilities and to applicable documented information, at any level of the supply chain for the purpose of evaluating Supplier conformance to the Purchase Order requirements.

2. Where Applicable

Where applicable, the supplier shall:

- a) apply controls and monitor its performance (e.g., quality and on-time delivery) to ensure that the requirements of Global Defense Specialists are satisfied (for recurring orders of only);
- b) implement controls to ensure that all special requirements (identified in the Purchase Order, referenced specifications, drawings, etc.) are met, including any specific actions identified for critical items, or key characteristics;
- c) ensure use customer-designated or approved external providers, including process sources (e.g., special processes) specified in the Purchase Order;
- d) define and implement a program to prevent the use of counterfeit parts (e.g., "SAE AS5553B-Counterfeit Electrical, Electronic, and Electromechanical (EEE) Parts; Avoidance, Detection, Mitigation, and Disposition") and material (e.g., AS6174,



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- “Counterfeit Materiel; Assuring Acquisition of Authentic and Conforming Materiel”) supplied in or with each order; and
- e) flow down to external providers all applicable requirements contained in the Purchase Order from Global Defense Specialists.

Statistical Techniques / Sampling

Where statistical techniques are used for product acceptance, the supplier shall ensure that the sampling plan is justified on the basis of recognized statistical principles and appropriate for use (i.e., matching the sampling plan to the criticality of the product and to the process capability).

Changes

When the supplier intends to implement changes that could potentially have a negative impact on the fulfillment of Purchase Order requirements (i.e., place fulfillment of Purchase Order requirements at risk), the supplier shall notify Global Defense Specialists for approval prior to implementation. Such changes include, but are not limited to, changes to processes, products, or services, including changes of external providers or location of manufacture.

3. When Specified

When specified in the Purchase Order, the supplier shall:

- a) use designated external providers;
- b) provide prior approval of:
 - products and services;
 - methods, processes, and equipment;
 - the release of products and services;

Revision History

Rev. 4/1/22 – Initial Release